

MINUTES

Of the meeting of the Mason Valley Conservation District
September 1, 2020

The Mason Valley Conservation District (MVCD) held a public meeting September 1, 2020, at 7:30 a.m. at Veterans Park, at the corner of Oregon Street and Nevin Way, Yerington, Nevada.

Board Members Present: Ken Spooner; Jeff Borsini, Robert Cooper, Randy Emm (by telephone), and Chris Hegg (by telephone).

Board Members Absent: Jay Dini and Robert Bryan

Others Present: Ed Ryan, Mason Valley Conservation District, District Manager.

I. CALL TO ORDER, DETERMINATION OF QUORUM

- a. Jeff Borsini called the meeting to order at 7:31 a.m.

II. PUBLIC COMMENTS

Public comment may be made on any issue and any discussion of those items; provided that comment will be limited to areas relevant to and within the authority of the Conservation District. Public comments may be limited to 3-5 minutes per person at the discretion of the Chair. No action will be taken on any items raised in the public comment period that are not already on the agenda. At the discretion of the Chair, public comment may be received prior to action on individual agenda items.

- a. None.

III. REVIEW AND APPROVAL OF AGENDA - *FOR POSSIBLE ACTION*

- a. Motion to approve the agenda was made by Ken Spooner and seconded by Robert Cooper. Motion carried as presented.

IV. REVIEW AND APPROVAL OF MINUTES - *FOR POSSIBLE ACTION*

- a. Approval of Minutes from June 23, 2020. Motion was made to approve the minutes by Ken Spooner and seconded by Robert Cooper. Motion carried as presented.

V. REVIEW AND POSSIBLE APPROVAL OF ANNUAL REPORT AND FINAL FINANCIAL REPORT - *FOR POSSIBLE ACTION*

- a. Motion to approve the Annual Report and Final Financial Report was made by Ken Spooner and seconded by Robert Cooper. Motion carried as presented.

VI. APPROVAL OF SALE OF 2007 CHEVROLET SILVERADO - *FOR POSSIBLE ACTION*

- a. Ed Ryan explained that the pickup required some work due to some unauthorized modifications to the front end by a former employee, and that the mechanic was concerned that additional work may be required in short order due to issues with the brakes. The Districts have acquired the Dodge Dakota, so we would still have 4 vehicles. If approved, the sale would be done by sealed bid, and Ed would work with Robert Bryan of the Walker River Irrigation District to arrange the sale, since he has done it before. A question was asked about the value, and according to NADA, it is \$5,550.

VII. DISTRICT SUPERVISOR REPORTS - *FOR POSSIBLE ACTION*

- a. None

VIII. AGENCY REPORTS- *FOR POSSIBLE ACTION*

- a. Natural Resources Conservation Service Staff Report – No Report, Angela Mushrush will discuss the cooperative agreement NRCS, NvACD, and The State Conservation Districts Program next meeting.
- b. Nevada Department of Agriculture Staff Report - None
- c. Nevada Department of Wildlife Staff Report – Mark Freese sent an email saying he had nothing to report.

IX. NEXT MEETING- *FOR POSSIBLE ACTION*

- a. Agenda items for future consideration.
 - i. Elections: Randy Emm, Robert Bryan, and Robert Cooper’s terms will expire this year.
- b. Date, time and location of next meeting.
 - i. To be announced

X. PUBLIC COMMENTS

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- a. Ed Ryan announced that Sean Gephart has left the Nevada Department of Agriculture, and our new contact will probably be Andrea Moe.

XI. ADJOURNMENT

- a. Meeting adjourned at 7:46 a.m.

MASON VALLEY CONSERVATION DISTRICT

**Tuesday September 1, 2020, 7:30 am
City of Yerington Veterans Park
Oregon Street and Nevin Way**

Posted: August 26, 2020

Notice is hereby given that the Mason Valley Conservation District will hold a public meeting on Tuesday September 1, 2020, at 7:30 a.m. at Veterans Park, on the corner of Oregon Street and Nevin Way, Yerington, Nevada

NOTICE: Items on the agenda may be taken in a different order than listed. Items may be combined for consideration by the Board of Supervisors. Items may be removed from the agenda any time.

Listed below is the proposed agenda. Please notify MVCD District Manager, Ed Ryan, at 775-463-2265, Extension 3111, three (3) or more business days prior to the meeting, if you desire to have additional items added to the agenda.

- I. CALL TO ORDER, DETERMINATION OF QUORUM**
- II. PUBLIC COMMENTS**

Public comment may be made on any issue and any discussion of those items; provided that comment will be limited to areas relevant to and within the authority of the Conservation District. Public comments may be limited to 3-5 minutes per person at the discretion of the Chair. No action will be taken on any items raised in the public comment period that are already not on the agenda. At the discretion of the Chair, public comment may be received prior to action on individual agenda items.
- III. REVIEW AND APPROVAL OF AGENDA - *FOR POSSIBLE ACTION***
- IV. REVIEW AND APPROVAL OF MINUTES - *FOR POSSIBLE ACTION***
 - a. Approval of Minutes from June 23, 2020
- V. REVIEW AND POSSIBLE APPROVAL OF ANNUAL REPORT AND FINAL FINANCIAL REPORT - *FOR POSSIBLE ACTION***
- VI. APPROVAL OF SALE OF 2007 CHEVROLET SILVERADO - *FOR POSSIBLE ACTION***
- VII. DISTRICT SUPERVISOR REPORTS - *FOR POSSIBLE ACTION***
- VIII. AGENCY REPORTS- *FOR POSSIBLE ACTION***
 - a. Natural Resources Conservation Service Staff Report
 - b. Nevada Department of Agriculture Staff Report
 - c. Nevada Department of Wildlife Staff Report
- IX. NEXT MEETING- *FOR POSSIBLE ACTION***
 - a. Agenda items for future consideration

b. Date, time and location of next meeting

X. PUBLIC COMMENTS

Public comment may be made on any issue and any discussion of those items; provided that comment will be limited to areas relevant to and within the authority of the Conservation District. Public comments may be limited to 3-5 minutes per person at the discretion of the Chair. No action will be taken on any items raised in the public comment period that are already not on the agenda.

ADJOURNMENT

Notice of this meeting was posted at the following locations:

Veterans Park Corner Oregon Street and Nevin Way, Yerington, NV 89447
USDA Service Center 513 West Bridge St. Suite G, Yerington, NV 89447
Walker River Irrigation District 410 N Main St, Yerington, NV 89447
Yerington Post Office 26 N Main St, Yerington, NV 89447

Notice of this meeting was emailed to the following locations:

Walker River Paiute Tribe Headquarters, Schurz
Mineral County Public Library, Hawthorne

The Mason Valley Conservation District in cooperation with USDA is an equal opportunity provider and employer. The U.S. Department of Agriculture (USDA) prohibits discrimination against its customers. If you believe you experienced discrimination when obtaining services from USDA, participating in a USDA program, or participating in a program that receives financial assistance from USDA, you may file a complaint with USDA. Information about how to file a discrimination complaint is available from the Office of the Assistant Secretary for Civil Rights. USDA prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex (including gender identity and expression), marital status, familial status, parental status, religion, sexual orientation, political beliefs, genetic information, reprisal, or because all or part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.)

To file a complaint of discrimination, complete, sign, and mail a program discrimination complaint form, available at any USDA office location or online at www.ascr.usda.gov, or write to:

USDA
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW. Washington, DC 20250-9410

Or call toll free at (866) 632-9992 (voice) to obtain additional information, the appropriate office or to request documents. Individuals who are deaf, hard of hearing, or have speech disabilities may contact USDA through the Federal Relay service at (800) 877-8339 or (800) 845-6136 (in Spanish). USDA is an equal opportunity provider, employer, and lender. Persons with disabilities who require alternative means for communication of program information (e.g., Braille, large print, audiotope, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD).

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify our office by writing to 513 W Bridge St Suite G, Yerington, NV 89447 or by email at Paul.ryan@nv.nacdnet.net or calling 775-463-2265, Ext. 3111, no later than three (3) working days prior to the scheduled meeting. Please contact Ed Ryan for Materials at 513 W Bridge St Suite G, Yerington NV 89447; or E-mail Paul.ryan@nv.nacdnet.net; or phone 775-463-2265, Ext. 3111, to obtain supporting material for the agenda.

Notice of this meeting was also posted on the Internet website at: <http://notice.nv.gov>

MINUTES

Of the meeting of the Mason Valley Conservation District
June 23, 2020

The Mason Valley Conservation District (MVCD) held a public meeting June 23, 2020, at 7:30 a.m. by telephone conference call.

Board Members Present: Ken Spooner; Robert Bryan, Robert Cooper, Jay Dini, Randy Emm, and Chris Hegg.

Board Members Absent: Jeff Borsini

Others Present: Ed Ryan, Mason Valley Conservation District, District Manager, Ron Melen, Mason Valley Conservation District.

I. CALL TO ORDER, DETERMINATION OF QUORUM

- a. Ken Spooner called the meeting to order at 7:35 a.m.

II. PUBLIC COMMENTS

Public comment may be made on any issue and any discussion of those items; provided that comment will be limited to areas relevant to and within the authority of the Conservation District. Public comments may be limited to 3-5 minutes per person at the discretion of the Chair. No action will be taken on any items raised in the public comment period that are not already on the agenda. At the discretion of the Chair, public comment may be received prior to action on individual agenda items.

- a. None.

III. REVIEW AND APPROVAL OF AGENDA - *FOR POSSIBLE ACTION*

- a. Motion to approve the agenda was made by Robert Bryan and seconded by Jay Dini. Motion carried as presented.

IV. REVIEW AND APPROVAL OF MINUTES - *FOR POSSIBLE ACTION*

- a. Approval of Minutes from May 26, 2020. Motion was made to approve the minutes by Robert Bryan and seconded by Jay Dini. Motion carried as presented.

V. REVIEW AND POSSIBLE APPROVAL OF PROPOSED PURCHASE OF TWO PASSENGER OFF-HIGHWAY VEHICLE - *FOR POSSIBLE ACTION*

- a. Ed Ryan described the vehicle that is available at Renner Equipment. It is a 2016 825i Gator, 4x4 with high and low range. It has a 50 hp gasoline 4-cycle engine with a new transmission, two seats and a dump bed for \$8,500. Ken Spooner was concerned that we might be purchasing someone else's problems, and there is no warranty. He asked what a new machine might cost, and Ed said those he looked at were between \$16,000 and \$18,000. Ken Spooner and Randy Emm felt we should shop for prices on a new machine with a warranty and see what might be available. Robert Bryan offered to help Ed with the State Purchasing process. Motion to Shop around for a new machine was made by Robert Bryan and seconded by Randy Emm. Motion carried as presented.

VI. DISTRICT SUPERVISOR REPORTS - *FOR POSSIBLE ACTION*

- a. None

VII. AGENCY REPORTS- *FOR POSSIBLE ACTION*

- a. Natural Resources Conservation Service Staff Report – None
- b. Nevada Department of Agriculture Staff Report - None
- c. Nevada Department of Wildlife Staff Report – None

VIII. NEXT MEETING- *FOR POSSIBLE ACTION*

- a. Agenda items for future consideration.
 - i. None
- b. Date, time and location of next meeting.
 - i. To be announced

IX. PUBLIC COMMENTS

Public comment may be made on any issue and any discussion of those items; provided that comment will be limited to areas relevant to and within the authority of the Conservation District. Public comments may be limited to 3-5 minutes per person at the discretion of the Chair. No action will be taken on any items raised in the public comment period that are not already on the agenda.

- a. Ed Ryan announced that Sean Gephart has left the Nevada Department of Agriculture, and our new contact will probably be Andrea Moe.

X. ADJOURNMENT

- a. Meeting adjourned at 7:50 a.m.

Annual Report

Mason Valley Conservation District

August 2020

Fiscal Year July 1, 2019–June 30, 2020

Board Members:

Jeff Borsini

Robert Cooper

Ken Spooner

Randy Emm

Robert Bryan

Greg Hunewill (Lyon County Commissioner)
Deceased August 19, 2019

Jay Dini (Lyon County Commissioner) Appointed
September 17, 2019

Chris Hegg (Mineral County Commissioner)

Project Name: Walker River Watershed Noxious Weed Removal

The Smith Valley and Mason Valley Conservation Districts began a multiyear noxious weed inventory and treatment project along the East, West and Walker Rivers in April 2009. Field technicians record infestation data to determine trends and effectiveness. Data recorded include infestation location using GPS coordinates (in NAD 83 UTM Zone 11N), species identification, phenological stage, abundance, distribution, gross infested area, treatment technique used for chemical application, ground cover, ground disturbance, if treatment was applied and also land ownership. Infestation data is kept in GIS. This data is for public review upon request.

In the fall of 2019, Mason Valley Conservation District (MVCD) received a grant from the US Forest Service Resource Advisory Committee to continue this multi-year project. The RAC had not met since 2017, so this funding was crucial to maintain the year-to-year continuity of this vital work. The agreement was not finalized until March, 2020, and the COVID 19 Pandemic shut down operations, so no money was spent in FY 19-20

Fund. Agency/ Number: USFS Resource Advisory Committee

Location: Mason and Smith Valley Conservation Districts

Start Date: 2/28/2020

End Date: 12/31/2022

	FY 2019	Total Project
Expenses:	\$ 57,958	\$ 57,958
Project Hours:	0	0

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Campbell Canal Structure Replacement	2
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Invenergy Invasive Weeds	3



Young Tall Whitetop Plant



Inventory, Mapping, and Treatment of Noxious Weeds Along the Walker River Riparian Corridor

Project Name: Payroll Protection Plan Loan



Bi-State Sage Grouse

The Mason and Smith Valley Conservation Districts applied for and received a Payroll Protection Plan Loan that enabled them to retain their employees during the Coronavirus Pandemic Office Closure. District employees were not allowed in the office from March 19, 2020 till May 9, 2020.

The loan allowed the Districts to pay the employees while they were sheltering at home giving them job and financial security until we could resume office and field operations.

This loan will be forgiven given the proceeds are used for payroll purposes.

Agency/ Agreement: Wells Fargo Bank
Mason and Smith Valley Conservation Districts
Location:
Start Date: 3/19/2020
End Date: 5/9/2020

	FY 2019	Total
	Labor	Project
Expenses:	\$34,157	\$34,157
Project Hours:		

Project Name: Campbell Canal Structure Replacement



Campbell Canal Split Structure

The Bureau of Reclamation has awarded the Mason Valley Conservation District (MVCD) a WaterSMART grant to reconstruct the irrigation structure where the Campbell Canal splits into the East and West Branches. MVCD researched extensively and submitted the application for the grant, and will administer the grant through completion of the project. Walker River Irrigation District is scheduled to do the construction. Completion is expected before the beginning of the 2021 irrigation season on March 1, 2021.

Agency/ Agreement: Bureau of Reclamation
Mason Valley Conservation District
Location:
Start Date: 1/31/2018
End Date: 6/30/2021

	FY 2019	Total
	Labor	Project
Expenses:	\$11,450	\$78,272
Project Hours:	67	100

Normal Business

On September 3, 2019, the Mason Valley Conservation District approved the Annual Report and Final Financial Report. Through the course of the year, the board approved the Resource Needs Assessment (RNA), a WaterSMART Grant from the Bureau of Reclamation for improvements on the Campbell Canal, as well as the Annual Budget. Greg Hunewill, Lyon County Commissioner member passed away on August 19, 2019. Jay Dini was appointed by the Governor to the County Commission, and to the Conservation District Board by the Board of Commissioners. On December 17, 2019, the Board approved forwarding a proposal to the Lyon County Board of Commissioners for the Mason Valley Conservation District to assume the duties of the Walker River Weed Control District. Currently the Weed District is a function of Lyon County.

On January 21, 2020, the Mason Valley Conservation District held a joint annual meeting with the Smith Valley Conservation District at the Heyday Inn in Smith Valley. The meeting was well attended, and featured guest speaker Zachary Ormsby, Conservation Districts Program Manager who spoke on funding opportunities available to Conservation Districts.

MVCD held regular business meetings on:

August 20, 2019, September 3, 2019, October 1, 2019, December 17, 2019, January 21, 2020, March 24, 2020, May 26, 2020 and June 23, 2020.

Project Name: Invenergy Invasive Weeds

Invenergy Inc. completed construction on their 50 megawatt solar energy plant just northwest of Luning, Nevada in January, 2016. As part of the agreement with the Bureau of Land Management (BLM), Invenergy Inc. contributed \$140,000 for noxious and invasive weed inventory and treatment. MVCD was asked to administer the funds among agreement signatories. Since the

inception of the project, MVCD has reached out to the partners in the agreement, the Mineral County Road Department, the Mineral County Commissioners, and the University of Nevada Cooperative Extension for information about existing populations of noxious weeds. There isn't much

noxious weed data available. This year the Friends of Nevada Wilderness completed a project to lay down existing open post mining claim markers for bird safety around the perimeter of the Gabbs Valley Range Wilderness Study Area. This proposal was approved by the partners of the agreement. MVCD began inventorying for noxious weeds on BLM lands in April, and this inventory process continues as time allows. To date MVCD has found several noxious weed populations but over many square miles of



Luning Energy Solar Plant

territory. Invenergy reached out to MVCD for an herbicide retreatment of the solar site in November, 2019. A contract was agreed upon to begin in February, but the necessary signatures had not been obtained prior to the Covid 19 pandemic shut down in March, 2020. To date, MVCD has received no further correspondence.

Funding Agency/ Agreement Number: Invenergy
Location: Luning, Nevada
Start Date: 1/13/2016
End Date: 12/31/2020

	FY 2019	Total
Labor		
Expenses:	\$11,368	\$140,000
Project Hours:	420	

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To file a complaint of discrimination, complete, sign, and mail a program discrimination complaint form, available at any USDA office location or online at www.ascr.usda.gov, or write to: USDA Office of the Assistant Secretary for Civil Rights 1400 Independence Ave, SW Washington DC 20250-9410

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**MASON VALLEY CONSERVATION
DISTRICT**

**FINANCIAL REPORT TO
THE CONSERVATION COMMISSION
2019/2020 FISCAL YEAR**

SUMMARY OF RECEIPTS
 For the Fiscal Year Ending June 30, 2020
MASON VALLEY CONSERVATION DISTRICT

Mason Valley (Income)	
MV Annual Noncompetitive Grants	
Lyon County	\$10,000.00
State Conservation Commission	\$5,000.00
Annual Dinner	\$375.00
Bank Account Interest	\$43.89
Payroll Protection Program Loan	\$17,078.50
Internal Revenue Refund	\$1,262.83
Quickbooks Refund	\$226.38
Projects	
17-016 Mitchell	
Fringe	\$147.15
Salary	\$232.50
Campbell Canal	
Mileage	\$147.15
Salary	\$8,803.44
Contract	\$2,500.00
Dredge	
Operating	\$714.40
Salary	\$26,292.64
Travel/Mileage	\$875.34
MV RNA	\$4,000.00
NDOW Mitchell Bank Stabilization	
Salary	\$4,700.00
Total Mason Valley (Income)	\$82,399.22

SUMMARY OF EXPENDITURES

For the Fiscal Year Ending June 30, 2020

Mason Valley Conservation District

Mason Valley Expenses

General Operating Expenses	
Advertisement	
Annual Dinner	\$515.00
Bank Service Charge	\$24.50
Bookkeeping	\$500.43
Dues	\$600.00
Drug Testing	\$90.00
Equipment	\$144.68
Insurance Premium	\$7,090.00
Office Supplies	\$48.72
Payroll Expenses	
District Administration	\$5,968.33
Employee Health Insurance	\$9,842.32
Income Tax	\$7,097.69
Holiday	\$3,612.00
Nevada Unemployment	\$261.05
Vacation	\$6,245.00
Postage and Delivery	\$27.50
Travel and Training	
Vehicle Maintenance	
1500 Chevy	\$798.43
2500 Chevy	\$742.24
2007 Chevy	\$1,293.13
Ranger	\$15.65
Volume Fuel Discount	\$-12.34
Utilities	\$67.85
Other (New Office Expenses)	\$62.33
Subtotal	\$45,034.49

Projects	
17-016 Mitchell	
Salary	\$96.00
Campbell Canal	
Mileage	\$147.15
Salary	\$8,803.44
Contract	\$2,500.00
Dredge	
Salary	\$4,671.50
Operating	0
Travel/Mileage	0
Invenergy	
Mileage	0
Operating	\$118.04
Salary	\$15,087.88
Contract	\$6,649.40
MV RNA	
Mileage	\$220.00
Operating	\$595.93
Salary	\$2,608.00
NDOW Mitchell Bank Stabilization	
Salary	\$1,401.50
RAC Weeds 2020	\$38.00
<hr/>	
Total Mason Valley Expenses	\$87,971.33
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FINANCIAL SUMMARY
 For the Fiscal Year Ending June 30, 2020
 Mason Valley Conservation District

Beginning of Year Fund Balance

List of all bank accounts:

Checking Account	
<i>Mason Valley</i>	\$114,109.54
<i>Joint Account</i>	\$33,313.37
Certificate of Deposit	
<i>Mason Valley Certificate of Deposit</i>	\$15,646.41
Total fund balance	\$163,069.32

End of Year Fund Balance

List of all bank accounts:

Checking Account	
<i>Mason Valley</i>	\$151,652.46
<i>Joint Account</i>	\$12,159.63
Certificate of Deposit	
<i>Mason Valley Certificate of Deposit</i>	\$15,652.67
Total End of Year Fund Balance	\$179,464.48

Summary:

Beginning of year fund balance	\$163,069.32
Plus total receipts	
<i>Mason Valley</i>	\$82,399.22
<i>Certificate of Deposit Interest</i>	\$6.26
+	\$245,474.80
Less total expenditures	
<i>Mason Valley</i>	\$87,971.33
Summary balance:	\$157,503.48



 Jeff Borsini, Chairman
 Mason Valley Conservation District



 Date

